



## HMT LIMITED

AUXILIARY BUSINESS DIVISION,  
PINJORE. DISTT. PANCHKULA, HARYANA

**NIT REF.NO:** HMT/ABDP/NIT/Valuation/2024-25/01

**DATED:** 18.09.2024

### NOTICE INVITING TENDER

FOR

**HIRING PROFESSIONAL IBBI REGISTERED VALUATOR REGISTERED UNDER CLASS OF “LAND & BUILDINGS” AND “PLANT & MACHINERY” FOR ASSESSMENT OF PRESENT MARKET VALUE AND MONTHLY LICENSE FEE OF ITS TRACTOR PLANT AND R&D COMPLEX SITUATED AT HMT LTD, ABD-PINJORE, DISTT. PANCHKULA-134101, HARYANA.**

IN

**TWO BID SYSTEM**

Last date of submission of Technical Bid-----	10.10.2024 up to 12:00 Hrs
Date & Time for Tech. Bid opening -----	10.10.2024 @ 14:00Hrs
Date & Time for commercial bid opening -----	Shall be informed separately to the technically qualified bidders
E mail ID for any related queries -----	estate.pnj@hmtlimited.com
Contact No -----	01733-298049, 8686674464

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**HMT LIMITED**  
**AUXILIARY BUSINESS DIVISION**  
(A Central Govt. Public Sector Undertaking)  
PINJORE – 134 101, PANCHKULA (Haryana)

**Ref. No. :** HMT/ABDP/NIT/Valuation /2024-25/01

**Date:** 18.09.2024

**NOTICE INVITING TENDER**

**Sub: Hiring professional IBBI registered valuator, registered under class of Assets “Land & Building” and “Plant & Machinery” for assessment of present market value and monthly license fee of its two properties i.e.Tractor Plant and R&D Complex situated at HMT Ltd, ABD-Pinjore, Distt. Panchkula-134101 (Haryana).**

HMT Limited, ABD-Pinjore invites sealed tenders in two bid systems from reputed IBBI registered valuers /agencies for the assessment of present market value and monthly license fee of its Tractor Plant and R&D Complex, situated at HMT Complex, ABD, Pinjore, Distt. Panchkula-134101 (Haryana). For valuation of the below subjected properties/assets separately for obtaining present market value of the land & building, Plant & machinery and license fee/month (Separately for both properties) as per scope of work enclosed with this NIT (**Refer Section-3- Scope of Work**).

S. No.	Category	Valuation for	Area (in Sq. Mts.)		
			Covered	Open	Total
<b>Property-1</b>	Tractor Plant	Land & buildings, Plant & Machineries, including manufacturing, assembling, testing facilities, equipments etc.	41,549 (10.26 Acres)	55,029 (13.6Acres)	96578 (23.86 Acres)
<b>Property-2</b>	R & D Complex	Land & buildings, Plant & Machineries and equipments etc.	2,542 (0.63 Acres)	75,979 (18.77 Acres)	78521 (19.4 Acres)

**NOTE: Details of land, buildings, plants, sheds, available machineries and equipments etc are available with the Company and can be provided to the interested parties on demand. It is advisable that interested parties to visit the Company Premises and survey the property physically before quoting their rates.**

**Interested Parties/Bidders can visit the Company premises to get first hand information before participating in tender with prior appointment on any company working day between 9.00Hrs to 15.00 Hrs.**

The Parties are requested to read the tender documents carefully before submitting their professional service charges/price bid duly signed to HMT LTD. Incomplete/inaccurate applications which do not confirm to the NIT requirements or where the questionnaire has not been properly filled in shall not be accepted.

## **INSTRUCTIONS TO THE BIDDERS:**

### **a) The tender must be submitted in the following manner:**

Technical bid and Price bid shall be submitted in separate covers with proper identification (Tech. Bid or Commercial Bid); both placed in common single sealed cover to be super scribed with the following:

<b>Tender Title:</b>	<b>“Hiring professional IBBI registered valuator, registered under class of Assets “Land &amp; Building” and “Plant &amp; Machinery” for assessment of present market value and monthly license fee of its two properties i.e Tractor Plant and R&amp;D Complex situated at HMT Ltd, ABD-Pinjore, Distt. Panchkula-134101 (Haryana)”</b>
<b>NIT Reference No. and Date:</b>	HMT/ABDP/NIT/Valuation/2024-25/01 Dated 18.09.2024
<b>Time &amp; Date for opening of Technical Bid :</b>	<b>10.10.2024 at 14:00 Hrs</b>
Address of the Bidder with contact number to be mentioned on the Left lower side of envelope	

### **b) Technical Bid should be consist of the following documents**

1. Covering letter of the Company/Agency.
2. Technical Bid Format/ Vendor Registration Format as per **Section-5**.
3. Demand Draft / Transaction details of EMD amounting Rs 10,000/- and cost of tender documents amounting Rs.590/-
4. Copy of IBBI registration Certificate required as per eligibility criteria.
5. Bank Mandate Form as per **Section -6**.
6. Proof of experience along with work orders.

7. List of Projects / Valuation work executed in last two years.
8. Details of turnover of the Company/Agency for last three years.
9. Copy of PAN
10. Copy of GST registration
11. Undertaking by bidder for non-blacklisted by any government agency/ department.

**c) Price Bid as per “Section-7”.**

Properly sealed price bid (As per Section -7) consist of Total Lump sum fee towards professional service charges for execution of said job (Basic fee and GST as applicable should be quoted separately).

Both the bids should be marked as **Tech. Bid** and **Price Bid** for proper identification. Tenders received in envelopes which are not sealed properly or only stapled, incomplete and conditional offers, offers submitted through Fax, Email & Social media, offers received after due date, will not be accepted.

Tender forms are available at Estate Office, HMT Ltd, Pinjore on all working days up to 09.10.2024 between 9.00 Hrs to 16.00 Hrs at the cost of Rs. 590/- (Rupees five hundred ninety only) to be deposited through demand draft in favour of HMT Limited. In case tender form is downloaded from website [www.hmtindia.com/tenders](http://www.hmtindia.com/tenders) or <https://eprocure.gov.in>, demand draft of same amount or bank transaction details if paid on line should be attached along with the Technical Bid.

Yours faithfully,  
For HMT Limited,  
ABD-Pinjore

Md Zahoor Ul Haq,  
Estate Officer

**SECTION-1: SCHEDULE OF BIDDING PROCESS / OTHER  
HANDY INFORMATION**

S.No	Description	Detailed Information
1	NIT Reference No. and Date	HMT/ABDP/NIT/Valuation/2024-25/01 Dated 18.09.2024
2	Last date & time for submission of Bid	10.10.2024 up to 12:00 Hrs
3	Date & time for opening of Technical Bid	<b>10.10.2024 @ 14:00Hrs</b>
4	Place of Tender Submission & Tender Opening	ABD Office- Reception Area, HMT Limited, Pinjore, Distt. Panchkula (Haryana), Pin: 134 101.
5	Date & Time for opening of Price Bids	Shall be informed separately to the technically qualified bidders
6	E mail ID for any related queries	<a href="mailto:estate.pnj@hmtlimited.com">estate.pnj@hmtlimited.com</a>
7	E mail of Corporate Head Office	sk.kadbe@hmtlimited.com
8	Pre Bid EMD and Cost of tender documents	Rs.10,000/- towards Pre Bid EMD and Rs.590/- towards cost of tender document can be deposited thru DD in the favour of HMT Limited payable at Chandigarh or can also be deposited directly in the account of HMT Ltd. Details of account are as given below:
9	Bank details of HMT Limited, Pinjore	Name of Bank; PUNJAB NATIONAL BANK, Name of Branch: HMT COMPLEX, PINJORE IFSC Code; PUNB0293900 Account No. 2939002100000736, A/C Type: CURRENT

Tender shall be dropped in Tender Box, placed at ABD Office reception area, HMT Ltd, ABD-Pinjore, Distt. Panchkula (Haryana) Tender may also be submitted through Speed Post/Registered Post or delivered by hand, so as to reach the below address well before the stipulated time and date, for the purpose of consideration.

**Estate Officer  
HMT Limited,  
Auxiliary Business Division,  
Tractor Spare Parts Building,  
Pinjore, Distt. Panchkula-134101 (Haryana).**

The queries if any can be sent through email to: [estate.pnj@hmtlimited.com](mailto:estate.pnj@hmtlimited.com); [gm.trppinjore@gmail.com](mailto:gm.trppinjore@gmail.com) or can be contacted at 01733-298049/8686674464.

Bid shall be opened on the stipulated date and time in the presence of the Tenderer's or their authorized representatives as scheduled tabled above.

HMT Ltd, reserves the right to accept or reject any of the tenders or all without assigning any reason whatsoever and the same shall not be subject to review by any court(s). Change in date of opening/Extension of tender shall be intimated/published in HMT's website.

## **SECTION-2: ELIGIBILITY CRITERIA**

HMT Limited has set up minimum eligibility criteria for the bidding purposes. All bidders shall meet the following criteria before they apply for the bid. The bidders meeting the following eligibility criteria must enclose supporting documents along with the bid:

1. The Agency/ Valuer should be registered with the **IBBI** as valuer under the class of Asset- “Land & Building” and “Plant & Machinery”- Certificate to be provided.
2. The Registered Office or one of the Branch Offices should be located in Tricity (Chandigarh, Panchkula, Mohali) or NCR. - Proof of address to be provided.
3. They should have at least five years of experience in providing services to Central/ State Government Departments, Private Companies, Public Sector Companies/Banks etc. - customer list with relevant document proof of experience/work orders to be furnished.
4. The Agency should have minimum annual Turnover/ Billing of Rs. 20 Lakhs and above during the preceding 3 years (2021-22, 2022-23 & 2023-24) as per the Audited Accounts. If the statements of Audited Accounts are not readily available, a certificate from C.A. shall be submitted.
5. Copies of Income Tax Returns filed during last 3 years - Copy to be submitted.
6. GST Registration of firm- to be provided.
7. PAN No. of Individual or firm- to be provided.
8. The agency or any of its partners/directors etc should not have been blacklisted/debarred by any of the government agencies or departments or should not have been found to be guilty of moral turpitude or convicted of any economic offense or with violation of any labor laws etc. by any court or any authority appointed to enforce any labor laws or regulations- An undertaking to be submitted.

### **SECTION-3: SCOPE OF SERVICE**

HMT Limited is looking for hiring of professional IBBI (Insolvency and Bankruptcy Board of India) registered valuator (under class of asset Land & Building and “Plant & Machineries”) for assessment of the Present Market Value & Monthly License Fee of its two properties i.e., Tractor Plant and R&D Complex (Both separately), For “Land & Building”, “Plant & Machinery”. situated at HMT Complex, ABD-Pinjore, Distt. Panchkula-134101 (Haryana)

#### **DETAILS OF SCOPE OF WORK TO BE COVERED BY EVALUATOR:**

- The present market value of the Land and building, Plant & Machinery of the following assets (Property 1 & Property 2 as detailed below – Both separately) at HMT Complex, ABD-Pinjore, Distt. Panchkula.
- To obtain the real time monthly license fee (Property 1 & Property 2 as detailed below – Both separately) while considering the location, locality, surrounding developments, possible uses, guidance value as per Collector rates, valuation of machineries , equipment’s and plants etc.

**Property 1:** Tractor Plant of Tractor Division - along with manufacturing, assembling and testing facilities, equipments etc of Tractor Division [Total land- 23.86 acres (Covered – 10.26 Acres and Open- 13.6 Acres)], Buildings, Sheds, Plant and Machineries, equipments.

**Property 2:** R&D Complex of Tractor Division - along with Plants and Machineries [Total Land-19.4 acres (Covered- 0.63 Acres and Open- 18.77 Acres)], Building, Shed and other equipments/testing facilities.

#### **Note:**

1. All Reference Documents considered for market value assessment to be submitted by the valuator along with valuation report.
2. Site visit/ Boundary/ Premises will be shown by HMT official.
3. Required documents related to above Property 1 and Property 2, Reg. Land & buildings, sheds, plant & machineries, equipments etc available with HMT and will be provided to the successful bidder if required for valuation.

**DELIVERABLES:** Detailed report including the scheduled property/asset/land (Tractor Plant and R&D Complex – Both separately) and present Market Value of the Property 1 and Property 2 & Monthly License Fee (For Property 1 and Property 2), including evaluation reports, valuation methodology for identifying market value of the land & Building & supporting documents etc.

**For Communication/ Queries/ Site visit/ further details about tender/ details about schedule property/ ifany-can be sent through email or asked over the phone call on the details provided in the Tender Schedule (Section-1).**



## **SECTION-4: GENERAL TERMS & CONDITIONS**

1. The Tender shall be submitted in full enclosing the prescribed formats/documents only.
2. All the pages of the bid, enclosures, supporting documents shall be signed with seal and submitted, otherwise it will be treated as incomplete bid and the same will be rejected.
3. However, the company reserves the right to accept or reject any or all the tenders without assigning any reason.
4. Tender documents if downloaded, the bid must be accompanied with the Tender documents cost along with EMD as described in Section-1 otherwise bid will be rejected.
5. Rate shall be written legibly in words and figures. In case of discrepancy noted between figures and words, the rate written in words will be used for final consideration.
6. There shall not be corrections or over writings, if any such correction or over writings, the same shall be self attested by the tenderer.
7. Parties/ Bidders are advisable to visit the the Company premises to get first hand information before participating in tender with prior appointment on any company working day between 9.00Hrs to 15.00 Hrs.
8. HMT Limited does not bind itself to accept the lowest or any tender and have the discretion to accept or reject the offers wholly or any part.
9. Tenderers shall enclose the copies of relevant certificates/Registration certificate/License/credentials/work orders/experience/Turnover certificates etc.
10. All disputes are restricted to Panchkula jurisdiction only.
11. Valuation of technical offers by HMT is final.
12. Validity of the rates quoted shall holds good for 90 days from the date of opening of tender.
13. Multiple offers from sister concern or related concern having common ownership / links with each other are strictly not allowed. In that case their offers shall be rejected straightaway.
14. Any person who has filed any case or raised any litigation against the Company which is pending before any court is not eligible to apply for the Tender.
15. The EMD amount deposited by the successful tenderer will be forfeited if they fail to abide by the terms and conditions of these Tender Documents, or fails to take-up the Work from the date of issue of Work Order, or fails to render services as per the Agreement signed or at any time repudiates the Contract.
16. The EMD amount of unsuccessful bidder shall be refunded without interest after finalization of contract.
17. If the service provider after the placement of order fails to abide by the terms and conditions of these Tender Documents, or fail to submit the report in scheduled period of time or at any time repudiates the Contract, HMT Limited will have the right to forfeit the EMD deposited by the Service Provider.
18. Part/Incomplete Bids are liable to be rejected. Hypothetical and/or conditional Bids will not be entertained.

19. Evaluation report must be submitted after execution of tendered work within one month from the date of awarding of contract along with supporting documents.
20. Payment shall be released after submission of satisfactory valuation report along with supporting documents as mentioned in scope of work & Deliverables. Payment shall not be released till the report is approved by the competent authority of HMT.
21. The agency or any of its partners/directors etc. should not have been black listed/debarred by any of the government agencies or departments or should not have been found to be guilty of moral turpitude or convicted of any economic offense.
22. Any dispute arising out of this Contract shall be subject to the decision of the Arbitrator, who shall be appointed by the Chief of Unit (HMT LTD) and shall be of the rank of "Estate Officer" and the decision of the said Arbitrator shall be final and binding on both the parties.
23. Without prejudice to clause no. 21 of T&C, any dispute arising out of this contract shall be subject to the exclusive jurisdiction of District Court, Panchkula.

Yours faithfully  
For HMT LIMITED,  
ABD-Pinjore

Estate Officer

**SECTION-5: TECHNICAL BID/  
VENDOR REISTRATION FORMAT**

SL. NO.	PARTICULARS	DETAILS	
1.a)	Name and Address of the Service Provider		
b)	Whether Individual or Partnership Firm (Enclose Partnership Deed as Applicable)		
c)	Telephone/Mobile No.		
d)	E-mail ID		
e)	Website Address		
f)	Company profile (please enclose)		
g)	The Average Annual Turnover of the Company for the past three years. Audited Copies of Balance Sheet with profit and loss account duly signed for the last three years.(Minimum Eligibility: Rs.20Lakhs)	<b>Year</b>	<b>Turnover in Lakh</b>
		2021-22	
		2022-23	
		2023-24	
h)	<b>Bank Details</b> Bank Name:..... Branch :..... IFSC Code:..... A/cNumber: .....		
i)	Pan Card Details (Photo Copy to be attached)		
j)	Copies of Income Tax Returns filed during last 3 years to be enclosed	<b>Enclosed / Not enclosed</b> (Please Tick)	
2.	Quality System implemented – ISO 9000/ QS 2000 etc.		
3.	Name, Address & Tel. No. of the Owner/Proprietor/MD		
4.	Central Excise Range/ Division to which the Unit belongs		
5.	GST Registration (Copy to be enclosed)		
6.	IBBI Registration No (Copy to be attached)		
7.	Manpower/Organization Structure(List to be Attached)		

8.	Details of your major customers (List to be Attached)	Attach a separate sheet
9.	Are you Providing service to any other Units of HMT and if so, give details of the Units	
10.	Total work experience (Enclose documentary proof of valid Registration copies may be attached)	
11.	Major Clientele list Central PSU's, listed companies, Govt. Departments, Corporate Sectors etc. (Three work Order copies from such clients should be enclosed)	
12.	One Major Client handled by you of any Central PSU's, listed companies, Govt. Departments, Corporate Sectors on the Performance Report of the Agency should be enclosed (To be Attached)	
13.	Details of qualified & experience personnel (To be Attached)	
14.	Tender Document Cost Payment Details	Amount <b>(Rs.) 590/-</b>
		NEFT details: ..... or DD No.....dated..... Name of Bank.....
15.	EMD Details	Amount <b>(Rs.) 10,000/-</b> NEFT details: ..... or DD No.....dated..... Name of Bank.....

**Declaration**

*I/We hereby declare that I/we have read and gone through and agree to all the terms & conditions contained in the Tender NIT Ref. No: HMT/ABDP/NIT/Valuation/2024-25/01 Dated: 18.09.2024 before submitting the Tender and I/we am/are furnishing the above information to the best of my/our knowledge and ability.*

*I/we accept to all terms and conditions as mentioned in the tender document.*

NAME AND ADDRESS OF THE TENDERER  
WITH SEAL & SIGNATURE/DATE

## **SECTION -6: BANK MANDATE FORM**

**Electronic Clearing Service (Credit Clearing) / Real Time Gross Settlement (RTGS)  
facility for receiving payments**

### **DETAIL OF ACCOUNT HOLDER:**

<b>Name of Account Holder</b>	
<b>Complete Contact Address</b>	
<b>Telephone Number/ email</b>	

### **BANK ACCOUNT DETAILS:**

<b>Bank Name</b>	
<b>Branch Name with Complete Address</b>	
<b>Telephone Number and email</b>	
<b>Whether the branch is computerized</b>	
<b>Whether the branch is RTGS enabled, if yes, then what is the branch's IFSC code</b>	<b>IFSC CODE:</b>
<b>Is the branch also NEFT enabled</b>	
<b>Type of bank account (SB/ Current/ Cash Credit)</b>	
<b>Complete bank account number (latest MICR code of bank)</b>	<b>A/C NO.</b>
<b>Attested photocopy of the Pan Card</b>	

We hereby declare that the particulars given above are correct and complete. If the transaction is delayed or not effected at all for reasons of incomplete or incorrect information, we would not hold the user institution responsible.

For .....

Authorized Signatories

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Certified that the particulars furnished above are correct as per our records.

(Bank Seal with Signature)

## SECTION -7: PRICE BID

**Ref. No** :HMT/ABDP/NIT/Valuation/2024-25/01

**Dated:** 18.09.2024

**Sub:** Hiring professional IBBI registered valuator, registered under class of Assets “Land & Building” and “Plant & Machinery” for assessment of market value and monthly license fee of its Tractor Plant and R&D Complex situated at HMT Ltd, ABD-Pinjore, Distt. Panchkula-134101 (Haryana)

I/ We are furnishing here-under our Rates being offered for Valuation of “Tractor Plant” and “R&D Complex” situated at HMT Ltd, Pinjore Distt. Panchkula, Haryana

**1) Name of the Tenderer** :.....

**2) Commercial Bid:**

<b>Description</b>	<b>Offered lump sum service charges</b>
<b>Property-1:</b> Professional service charges for the scope of work detailed in Section-3 for the property <b>“Tractor Plant”</b>	Basic Fee <b>(A)</b> (Rs) .....
	GST <b>(B)</b> (Rs) ..... @.....%
	Total <b>(C)</b> (Rs) .....
	In words Rupees <b>(C)</b> ..... .....

<b>Description</b>	<b>Offered lump sum service charges</b>
<b>Property-2:</b> Professional service charges for the scope of work detailed in Section-3 for the property <b>“R&amp;D Complex”</b>	Basic Fee <b>(D)</b> (Rs) .....
	GST <b>(E)</b> (Rs) ..... @.....%
	Total <b>(F)</b> (Rs) .....
	In words Rupees <b>(F)</b> ..... .....

<b>GRAND TOTAL PRICE</b>	
<b>Grand Total Price (Property 1 + Property 2)</b>	Total Basic Fee <b>(A+D)</b> (Rs) .....
	Total GST <b>(B+E)</b> (Rs) .....

	<b>Total(C+F)(Rs)</b> .....
	<b>In words</b> <b>Rupees(C+F)</b> ..... .....

**NOTE:**

- 1) The Total quoted price is subject to Arithmetical check and the remains valid for 90 days from the date of opening of technical bid.
- 2) The **L1** will be decided on the Grand Total Price**(C+F)**.

**DELIVERABLES:** Detailed report including the scheduled property/asset/land /Building/Plant/Machineries (Tractor Plant and R&D Complex – Both separately) and present Market Value of the Property 1 & Property 2 and Monthly License Fee of the Property 1 & Property 2, including evaluation reports, valuation methodology for identifying market value of the Land & Buildings/ Sheds, Plant & Machinery and supporting documents etc.

***Declaration***

*I/We hereby declare that I/we have read and gone through and agree to all the terms & conditions contained in the Tender NIT Ref. No: HMT/ABDP/NIT/Valuation/2024-25/01 Dated: 18.09.2024 before submitting the Tender and I/we am/are furnishing the above information to the best of my/our knowledge and ability.  
I/we accept to all terms and conditions as mentioned in the tender document.*

NAME AND ADDRESS OF THE TENDERER  
WITH SEAL & SIGNATURE/DATE