



Request for Proposal (RFP)

- Engagement of Faculty Members for Specialized Certificate Programmes in Valuation and other domains

1. Background and Overview

Institution of Valuers (IOV) invites proposals from qualified & experienced faculty members for delivering Specialized Certificate Programmes across various domains, especially Valuation. This initiative aims to enhance skill development and professional learning in emerging and industry-relevant areas. These courses aim to offer skill-based career-oriented education aligned with industry standards and emerging trends.

2. Objective

To empanel competent and experienced subject matter experts as faculty members for the delivery of certificate courses on a contractual/module-based basis.

3. Scope of Services

The selected faculty will be responsible for:

- Designing Course curriculum, structure, content and learning outcomes.
- **Curriculum Delivery:**
 - Delivering in-depth lectures and sessions on various domains. offline, online and hybrid as per the program's format.
 - Sharing current industry trends, regulatory insights, and practical case studies.
- Domains of programmes
 - Valuation
 - IMPEX Valuation
 - Insurance Valuation
 - Marine Vessels valuation
 - Tea Valuation
 - Mines
 - Automobile
 - Valuations under IBC
 - Business Valuation and more
 - Environmental, Social and Governance (ESG)
 - Legal & Regulatory Environment

Applicants may apply for one or multiple domains.

- **Study/Training Materials:**
 - Developing study materials, assignments, case studies and evaluation mechanism including setting Question Papers and conducting assessments.
 - Providing relevant presentation materials, handouts, and supplementary resources.
- **Interactive Engagement:**
 - Conducting interactive sessions, live Q&A, and facilitating discussions.
 - Engaging with participants for doubt clearance and mentoring.
 - Participating in feedback and continuous improvement processes.
- **Availability:**
 - Prior commitment for delivering scheduled sessions (in-person/virtual) as agreed from time to time.
 - Engaging in pre-session/batch briefings and post-session/batch follow-ups, wherever necessary.

4. Eligibility Criteria

Interested faculty members should meet the following criteria:

- **Domain Expertise:**
 - Minimum 5 yrs. experience in teaching or industry experience in the relevant field.
 - Professional Degree from a recognized university/institution.
 - Prior experience in curriculum design and delivery of certificate or diploma courses is preferable.
- **Professional Background:**
 - A proven track record in delivering high-impact presentations, lectures or training sessions.
 - Demonstrated ability to use digital teaching tools.
- **Communication Skills:**
 - Excellent communication and presentation skills.
 - Ability to simplify complex concepts for a diverse professional audience.
- **Engagement:**
 - Demonstrated ability to engage a professional audience through interactive methodologies and case studies.

5. Proposal Submission Guidelines

Interested applicants are requested to submit the following in their proposal submission :

- Cover Letter
- **Detailed CV** highlighting relevant qualifications, academic and professional experience.
- **Outline of Proposed Session(s):**
 - Suggested topics to be covered within any valuation or other disciplines.
 - Proposed topics, duration, and teaching methodology.
 - Learning objectives and outcomes.
 - Assessment methods
- **Previous Experience:**
 - Descriptions of past engagements, training sessions, seminars or webinars related to the domain areas.
- **Expectations:**
 - Proposed fee expectations, including travel or material preparation costs (if any).

Shortlisted candidates shall be invited for an interview or presentation demonstration.

7. Contact Information

For any queries or further information, please contact Ms Shweta at 84489 88771 or Email – edu@iov.co.in with the subject line **Request for Proposal (RFP) to be Faculty**